



MSc Leadership: Ethics and Politics

National and Kapodistrian Univeristy of Athens • University of Kurdistan Hewlêr • University of Sulaimani

COMPLAINTS FORM

Please email this form to secr-leadership@uoa.gr. Your complaint will be reviewed in accordance with the program's complaints procedure.

a. personal information

Provide the following details as they are shown on your ID card / passport.

1. Full name:
2. Student ID:
3. Email Address:
4. Phone Number:

b. program information

5. Course Code and Title:
6. Academic Year:
7. Instructor(s) Name(s):

c. complaint details

i. nature of complaint (Please tick the relevant box):

Academic (e.g., grading, course content, instructor performance)

Administrative (e.g., enrollment, scheduling, facilities)

Ethical (e.g., discrimination, harassment)

Other (please specify):

ii. description of complaint (Please provide a detailed description of your complaint. Include dates, locations, and any relevant individuals involved):

iii. **steps taken so far** (Please list any actions you have already taken to address this complaint, including any communications with instructors, administrative staff, or other relevant parties):

iv. **desired outcome** (Please specify what resolution or outcome you are seeking):

d. supporting documents

Please attach any relevant documents or evidence that support your complaint.

e. declaration

I hereby declare that the information provided in this form is true and accurate to the best of my knowledge. I understand that the program may need to contact me for further information or clarification regarding this complaint.

Signature (enter your full name):

Date: / /

g. for official use only:

Date received: / /

Received by:

Reference number:

Action taken:

Follow-up required: Yes No

Comments:

MSc Leadership: Ethics and Politics

Secretariat

Email: secr-leadership@uoa.gr
<https://leadership.philosophy.uoa.gr/>